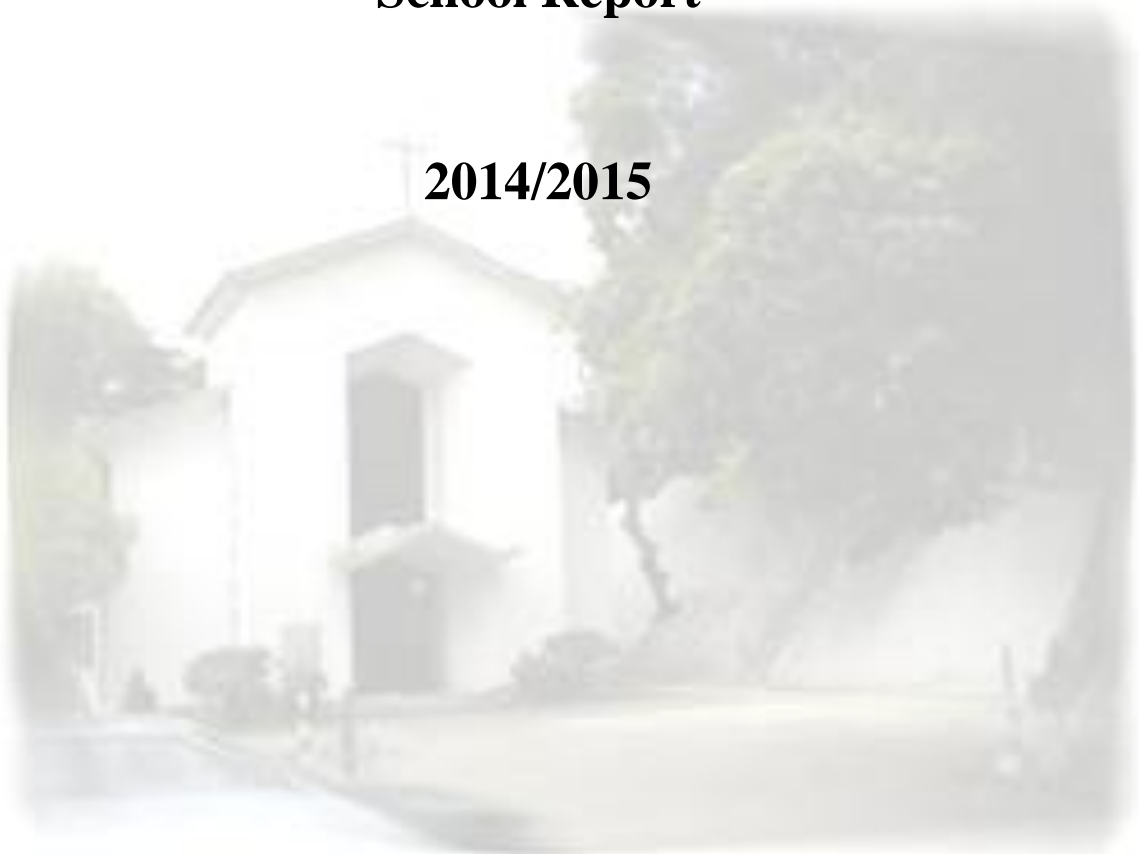




Heep Yunn School

School Report

2014/2015



School Vision & Mission

It is the mission of the school to provide our students with a Christian education that develops the whole person in the following areas: moral, intellectual, physical, social, aesthetic and spiritual; to instill in our girls a spirit of public service, and to build a firm foundation in both Chinese and English.

Our School

History of Heep Yunn School

Heep Yunn School is a Sheng Kung Hui grant-in-aid school for girls. It was established when two schools founded by the Church Missionary Society - the Fairlea School (1886) and Victoria Home and Orphanage (1887) were merged in 1936 at the present site in Farm Road. This accounts for the name “Heep Yunn”- meaning the union of the two schools through the grace of God.

School Management Committee

The Most Revd. Dr. Paul Kwong (Chairman, September 2014 – November 2014)

The Right Revd. Dr. Timothy Kwok (Chairman, since December 2014)

The Very Revd. Dr. H. C. Chan (School Supervisor, September 2014 – December 2014)

Dr. Yuen Hoi Kau, Allan (School Supervisor, since January 2015)

Mr. Iain Bruce (Hon. Treasurer)

Mr. C. H. Lee (Headmaster and Hon. Secretary)

Mr. Roland Chow

Dr. C.Y. Cheng

Mrs. Yvonne Ip

Mrs. Betty Cheng

Mr. Michael Leung

Miss Fion Lee

Mrs. Linda Fung

Dr. Chan Ho Yin, Edwin

Dr. Arnold Cheng

Mr. Herman Tsoi

Ms Dawn Leong

Dr. K. C. Wong

Mr. Tang Man Wai

Ms Psyche Luk

The Venerable Tang Hing Lin (January 2015 – May 2015)

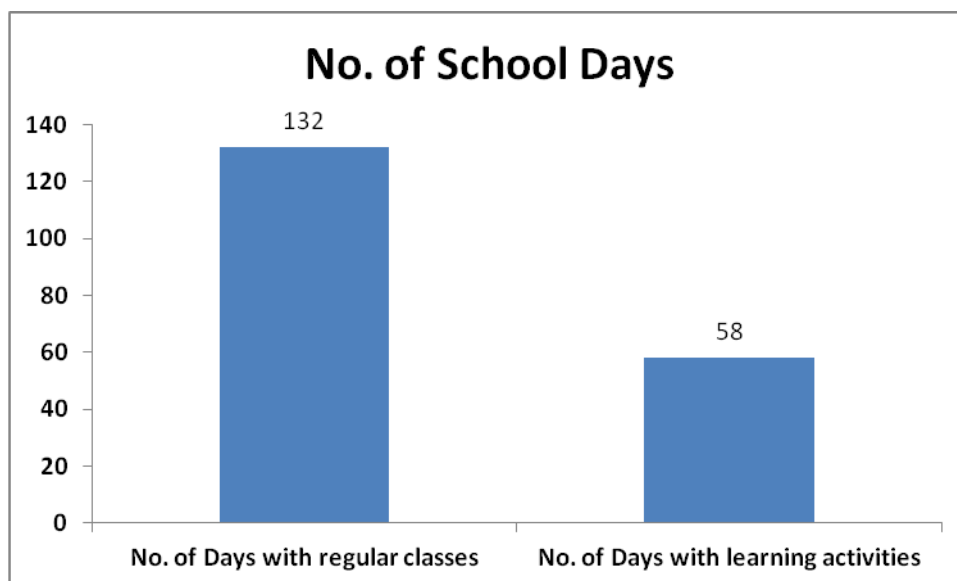
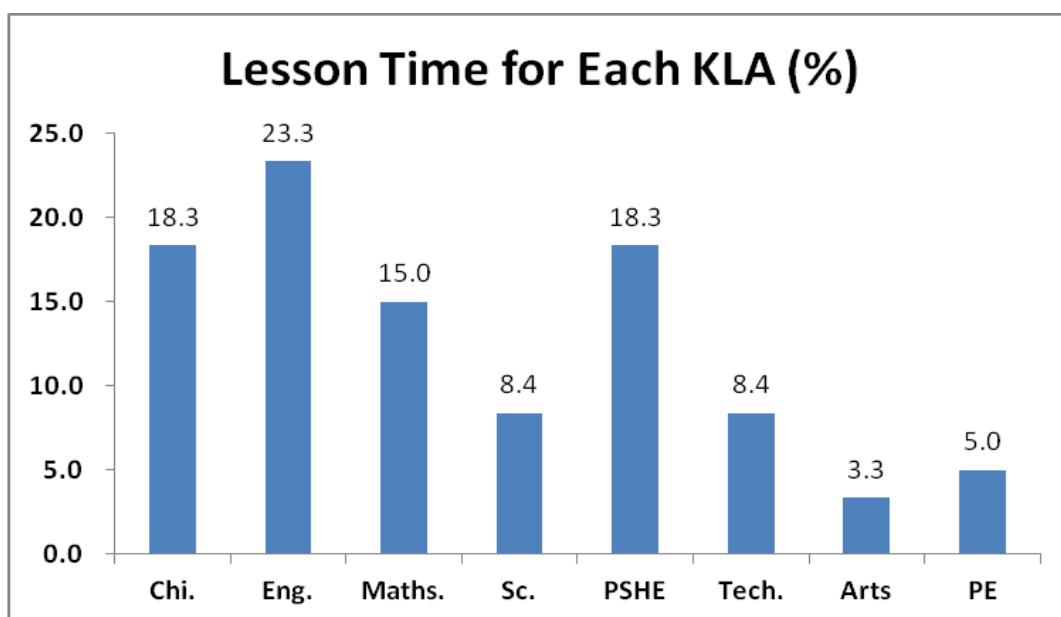
The Revd. K. K. Chan (since June 2015)

The School Campus

The school is located on an 11,000 sq. m. campus consisting of six building blocks: the Main Building (1936), the Chapel (1957), the Extension Building (1964), the Library (1966), the Jubilee Building (1986) and the Multi-Purpose Building (2005). Outdoor facilities include a 25-meters swimming pool, two tennis courts and two basketball courts (all multi-purpose), a rest garden, a parking area and a lawn. Other facilities include the School Hall, the Dining Room, Student activity centre, Multi-purpose Room, Drama Laboratory, 31 classrooms, 19 special rooms, and a 3-storey high sports centre.

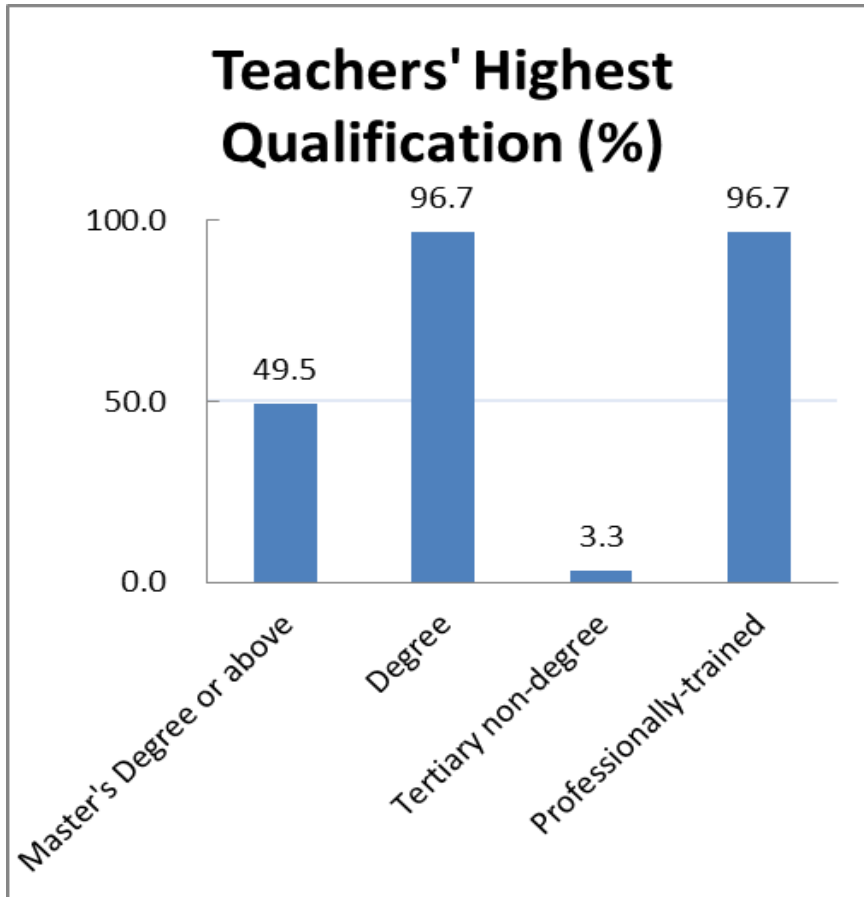
Teaching and Learning

Lesson time for the 8 Key Learning Areas and Number of Active School Days

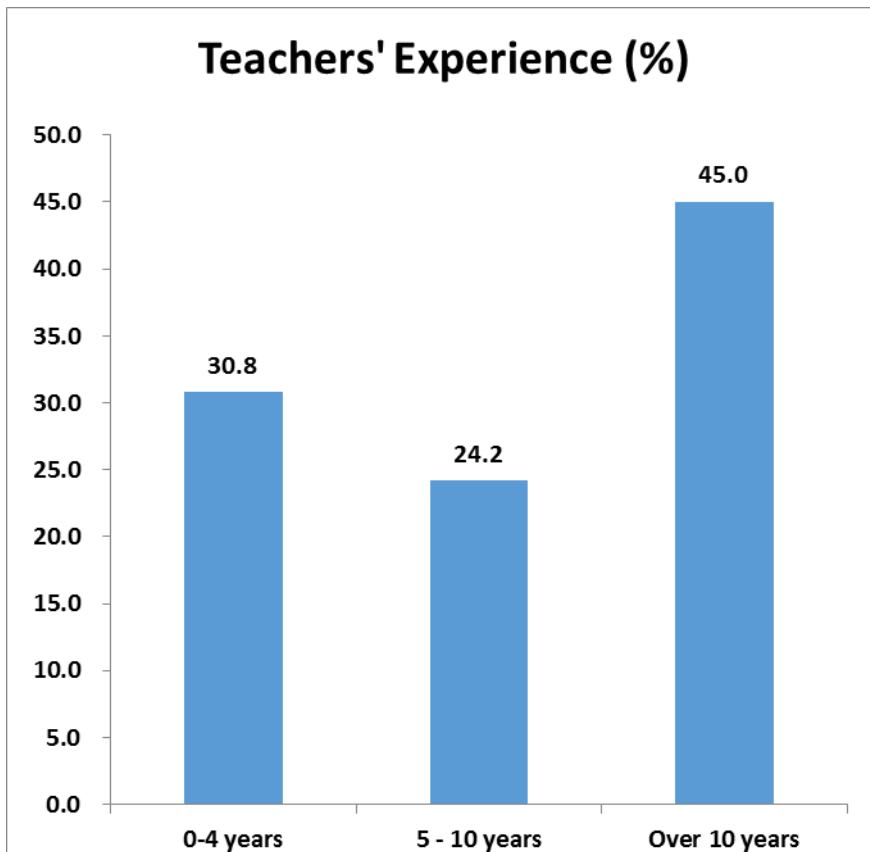


Our Teachers

Teachers' Qualification

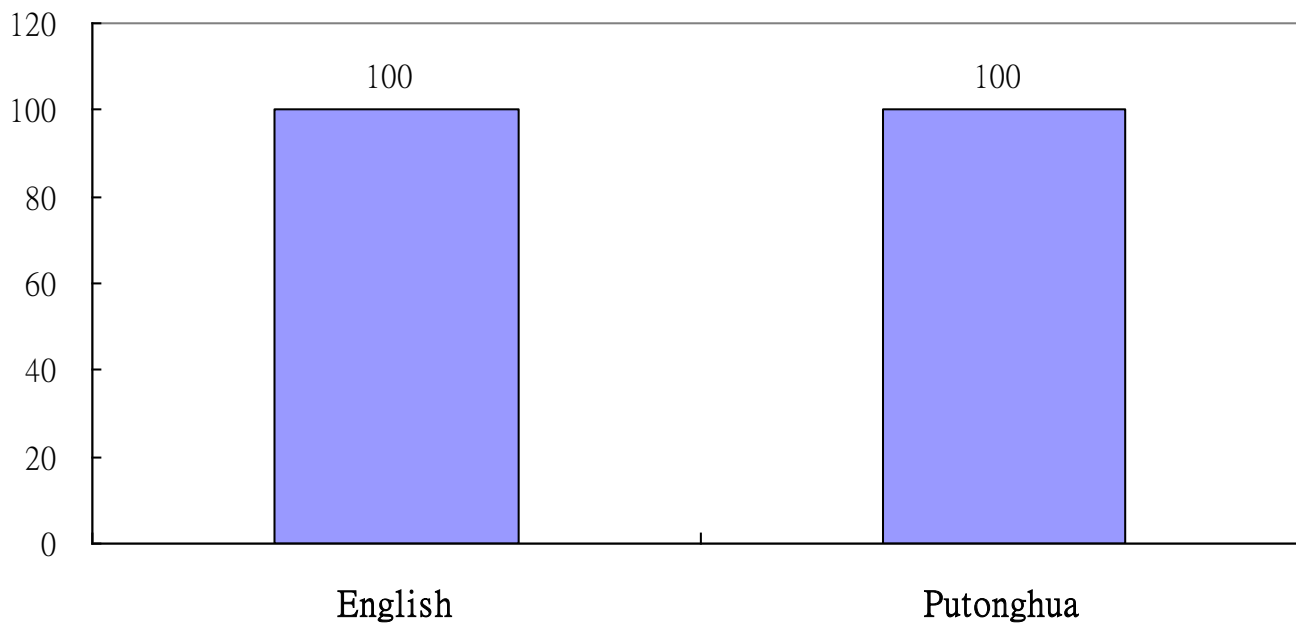


Teachers' Experience

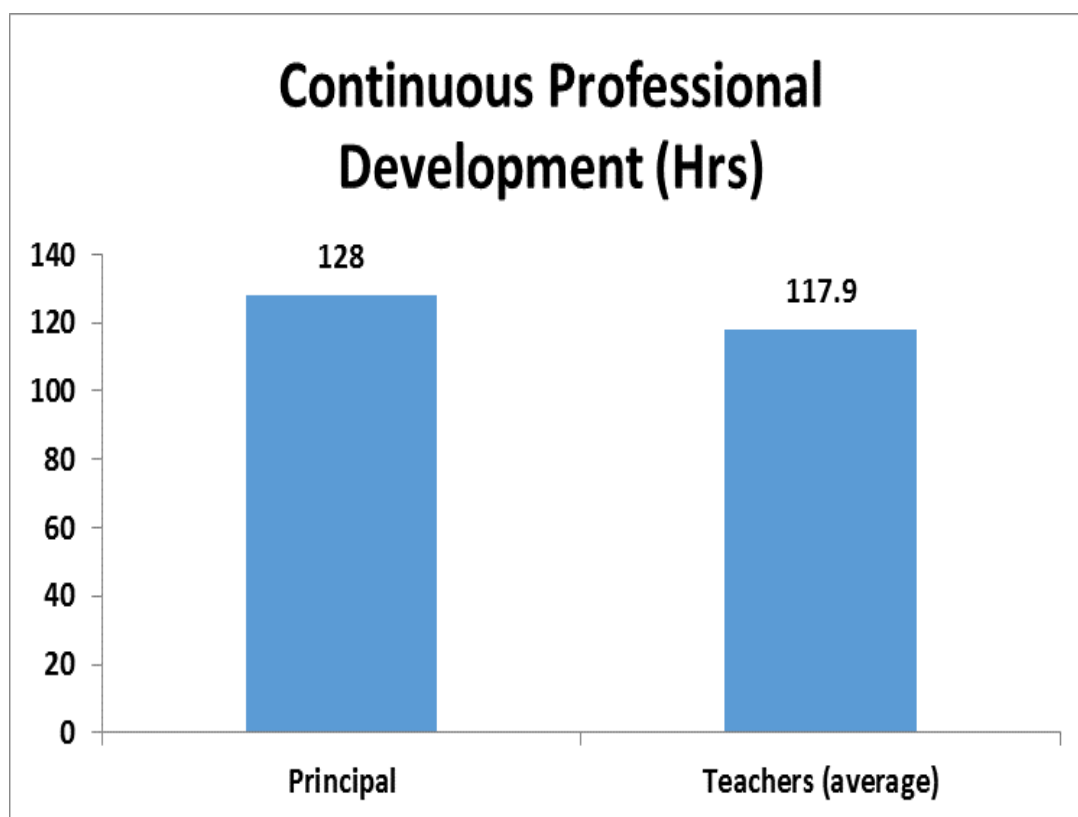


Language Proficiency Requirement

Teachers Meeting Language Proficiency Requirement (%)



Continuous Professional Development



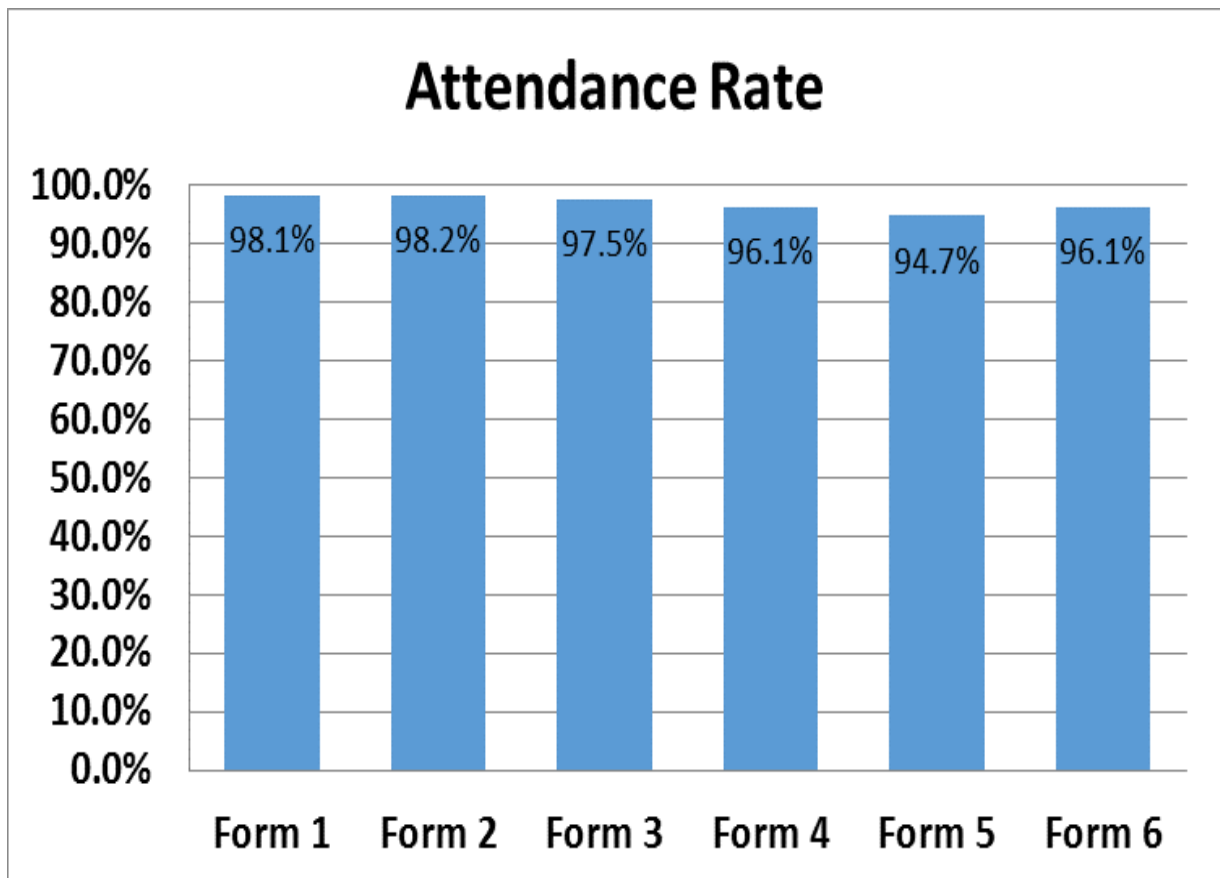
Our Students

Enrollment and Class Structure

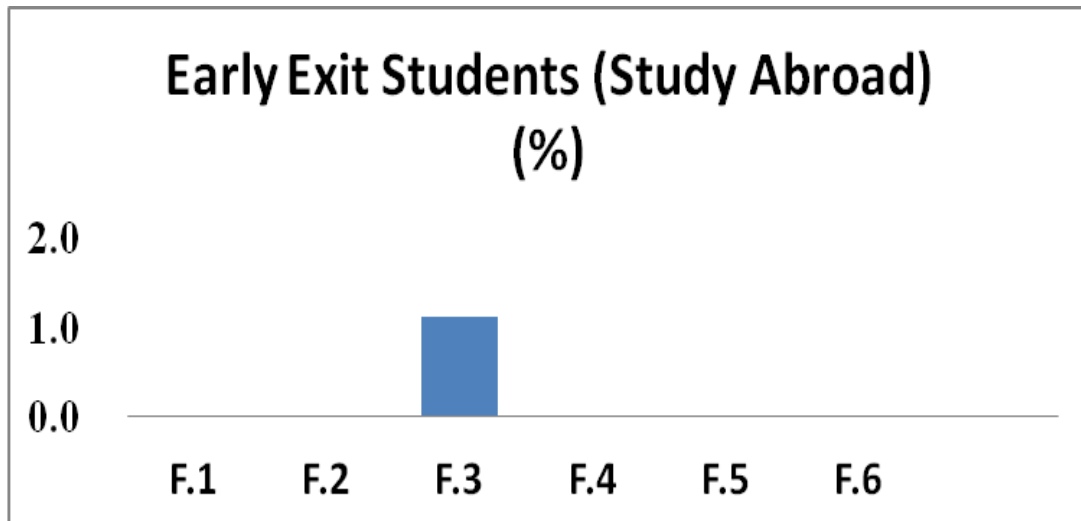
There are 30 classes, with 1061 students enrolled. Class structure is as follows:

Level	S1	S2	S3	S4	S5	S6	Total
No. of Classes	5	5	5	5	5	5	30
Total Enrollment	180	182	178	187	172	162	1061

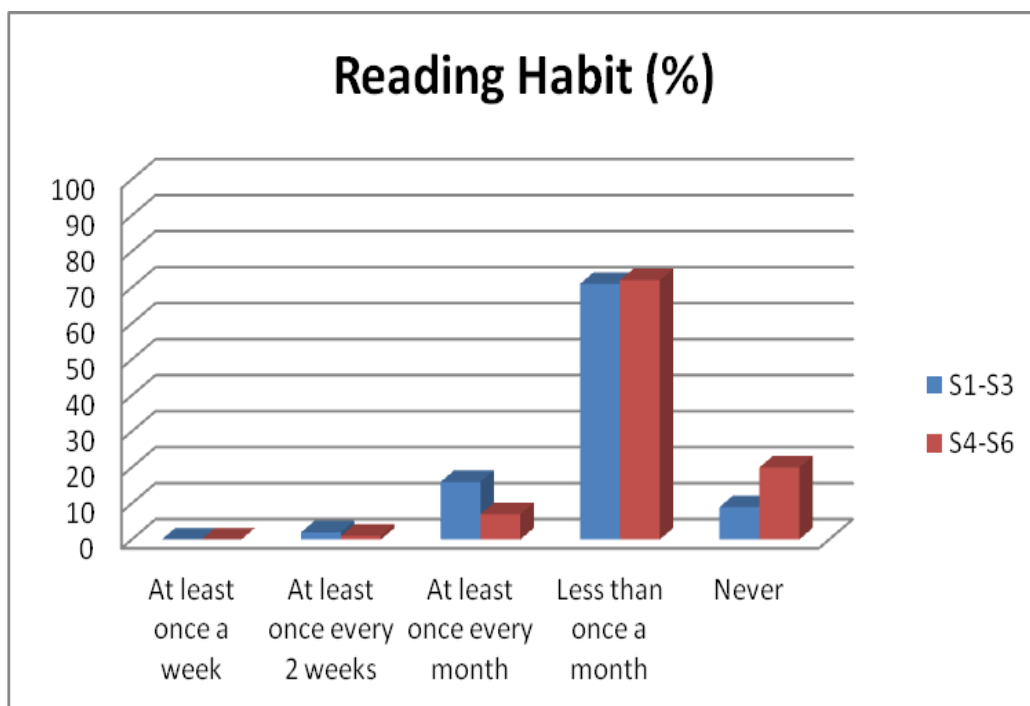
Attendance



Early Exit Students



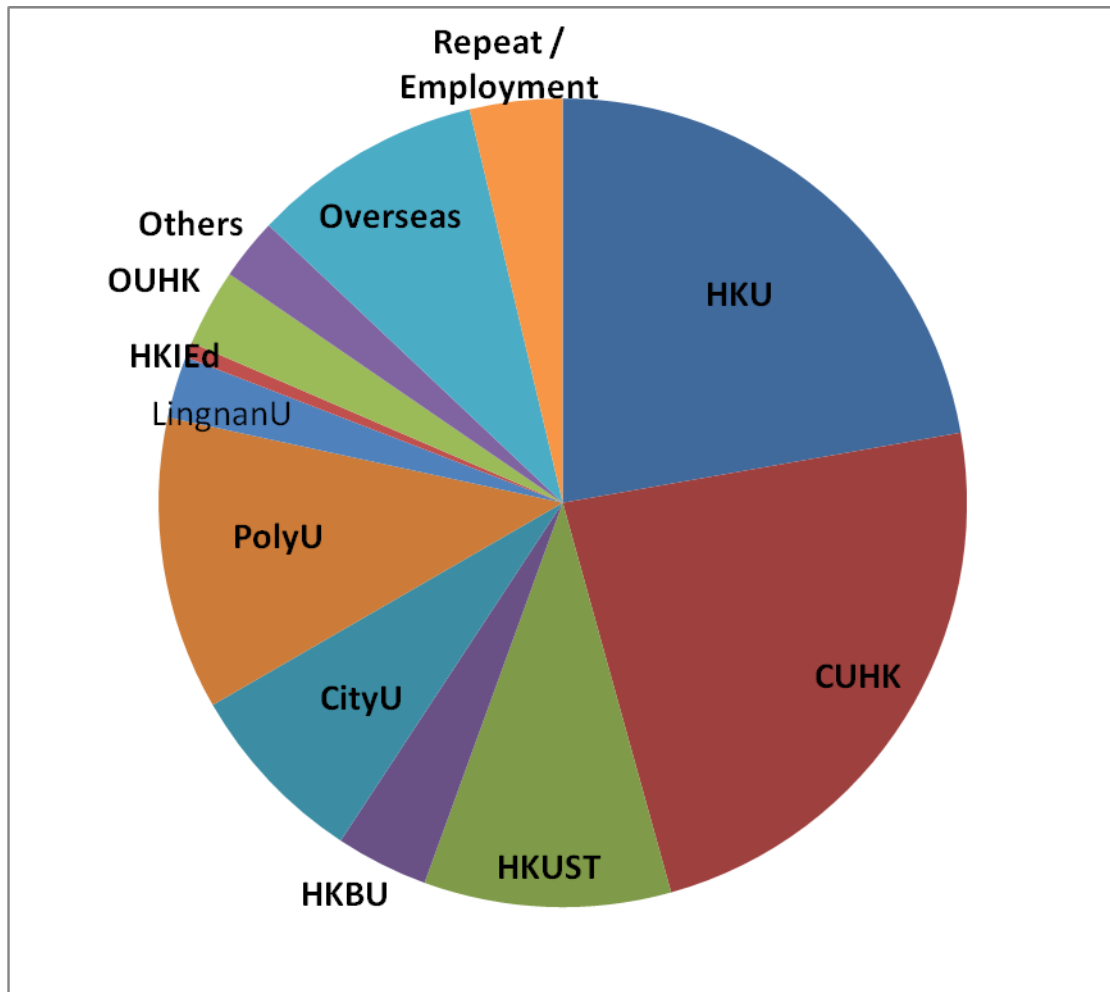
Students' Reading Habit



- The above data reflects the frequency of borrowing of materials from the school library by the students.
- Students also make use of resources via internet services and public libraries.

Performance of Students

F6 Students Studying at different Tertiary Institutions



Appendix 1
Summary on School Goals Evaluation for 2012 – 2015

Evaluation Method: The school devised questionnaires to collect feedback from parents, students and teachers on their view on the 3 school goals for 2012 - 2015. Questionnaires were uploaded to the school's intranet from March to May 2015 and parents, students and teachers were invited to fill in the questionnaires before the respective deadlines. A total of 289 returns from parents, 616 from students and 83 from teachers. Data are analyzed with a 5-point scale method with 1 point given to strongly disagree and 5 points to strongly agree. If the average score for each item is closed to / above 4, it reflects that stakeholders will agree or strongly agree with the students' performance in that particular area, and reflects that the school can achieve that particular school target /goal.

The results are summarized as below.

	Student	Teacher	Parent	
1. Academic Enhancement				3.99-S / 4.08-T / 4.02-P
A1	4.06	4.15	4.10	Our school has developed the spirit of mentoring and sharing in personal and academic growth.
A2	4.04	4.22	4.02	Our teachers have encouraged students to share and interact with their classmates, group members and the teacher(s).
A3	4.08	4.10	4.04	Students support each other in their learning and they learn from each other.
A4	3.90	3.91	3.99	The enrichment and enhancement arrangements can enhance students' personal and academic growth.
A5	3.86	4.05	4.00	The lesson preparation, in-class sharing and the enrichment and enhancement arrangements, etc. can enhance students' confidence in learning.
A6	4.02	4.07	3.98	Our teachers have encouraged students to prepare for their lessons and develop their self-learning initiatives.
2. Community Building				4.02-S / 4.13-T / 4.01-P
B1	4.05	4.23	4.02	Our school has developed the spirit of giving and serving through various programmes e.g. community volunteer service and Christian Fellowship.

B2	4.00	4.07	3.92	Our school has consolidated the Christian spirit of love and sharing through various programmes e.g. community volunteer service and Christian Fellowship.
B3	3.85	3.83	3.89	Our school has encouraged students to share in reading at home and on the campus.
B4	4.06	4.27	4.12	Through participation in various subjects and co-curricular activities, students have opportunities to share their thoughts and experience while at the same time learn from others' experience.
B5	4.10	4.35	4.11	Through participation in various subjects and co-curricular activities, students have opportunities to help and support each other.
B6	4.03	4.04	4.01	Our school has enhanced students' awareness of the issues around them in the community.
3. Encouragement for Global Vision			4.00-S / 4.30-T / 3.98-P	
C1	3.99	4.38	4.04	Our school has provided students with opportunities to see the world and learn beyond the books and classrooms.
C2	3.99	4.48	3.99	Our school has promoted cross-boundary exchange programmes so as to extend students' learning beyond the classroom.
C3	4.00	4.15	3.93	Through participation in various subjects and co-curricular activities, students care more about national and global issues.
C4	3.92	4.28	3.93	Our school has extended students' learning beyond the classroom through interdisciplinary cross-boundary exchange programmes.
C5	4.13	4.27	4.06	The teachers encourage students to think from different perspectives.
C6	4.00	4.22	3.93	Our school has provided students with the opportunity to develop a global vision.

The average score of each item is more than 3.8 or 4.0 (out of a 5-point scale with 4 and 5 representing "agree" or "strongly agree"). This reflects that the school is able to achieve the 3 set goals in terms of academic achievement, community building and encouragement for global vision. While the school will focus on some other goals in the new 3-year cycle from 2015 – 2018, further refinement will be placed on the school enhancement and enrichment programmes, as well as the reading programme to encourage more extensive sharing of reading experience with each other.

Appendix 2

HEEP YUNN SCHOOL				
FINANCIAL SUMMARY				
(This financial summary is prepared based on the requirements and template as stipulated in EDB circular No. 17/2012)				
	2012-13		2013-14	
	Government Funds	Non-Government Funds	Government Funds	Non-Government Funds
INCOME (in terms of percentages of the annual overall income)				
DSS Subsidy (including government grants not subsumed in the DSS unit rate payable to schools)	86.5%	N.A.	81.4%	N.A.
School Fees	N.A.	8.7%	N.A.	15.6%
Donations	N.A.	N.A.	N.A.	N.A.
Other Income	0.0%	4.7%	0.0%	2.9%
Total	86.5%	13.5%	81.5%	18.5%
EXPENDITURE (in terms of percentages of the annual overall expenditure)				
Staff Remuneration	87.5%		84.9%	
Operating Expenses (including those for Learning and Teaching)	9.1%		9.1%	
Fee Remission / Scholarship	2.8%		4.9%	
Repairs and Maintenance	0.5%		0.8%	
Depreciation	0.1%		0.4%	
Total	100.0%		100.0%	
Surplus for the School Year [#]	0.2 months of the annual		0.5 months of the annual	
Accumulated Surplus / Deficit in the Operating Reserve as at the End of the School Year [#]	0.8 months of the annual expenditure		1.2 months of the annual expenditure	
[#] in terms of equivalent months of annual overall expenditure				
<i>The school has set aside sufficient provision for the fee remission / scholarship scheme according to Education Bureau's requirements.</i>				

Appendix 3

Report on the Use of Capacity Enhancement Grant 2014 / 2015

Grant received from EDB: 2014 / 15: **\$630,568.00**

Expenditures:

- One additional teacher and a teaching assistant were employed to help organize remedial classes in English, and to support administrative duties of the Chinese Department.
- Teachers are released from some of their original duties to help organize more supporting programmes for the students.
- University students were recruited to help organize oral skills training classes for students preparing for public examinations.
- Student helpers were recruited to help post-examination data-entry work.

Additional teacher: \$269,675.80

Teaching assistant: \$269,736.25

Oral training classes: \$ 31,920.00

Student helpers: \$ 24,760.00

Total Expenditure: **\$596,092.05**

Surplus carried forward to 2015 /2016: **\$ 34,475.95**

Appendix 4

Report on the Use of School-based After-school Learning and Support Grant 2014 / 2015

Name / type of activity	Actual no. of Participating target students*			Average attendance rate	Period/Date activity held	Actual expenses (\$)	Method(s) of evaluation (e.g. test, questionnaires, etc)	Name of partner/ service provider (if applicable)	Remarks if any (e.g. students' learning and affective outcome)
	A	B	C						
Sports Training	1	5	5	100%	Sept 2014 to July 2015	26,000.00	Teachers' Report	N.A.	Students' skills and confidence have improved
Language Training Course	0	0	1	100%	Sept. 2014 to July 2015	3,400.00	Assessment results and Teacher's Report	HKU	Students' confidence in using the language has improved
Music Training Camp	0	0	1	100%	29 Dec. 2014 to 31 Dec 2014	80.00		N.A.	Student's confidence and skill in choral singing have improved
Communication and Debating skill Training	1	0	0	100%	December	2,500.00	Teachers' Report	N.A.	Student's confidence in speech and presentation skills have improved

Leadership training camp	0	0	2	100%	Feb 2015 to Apr 2015	6,000.00	Teachers' Report	N.A.	Student's leadership skills and confidence have improved
Girl Guide Training	0	0	1	100%	Jun 2015	150.00	Assessment results and Teacher's Report	Hong Kong Girl Guides Association	Student's confidence and skills have improved
Total no. of activities	6								
	2	5	10						
Total no. of participants	17				Total Expenses	38,130.00			

** Students in receipt of CSSA (A), SFAA Full-Fee Remission (B), SFAA Half-Fee Remission / School Discretionary consideration (C)